



All Application Forms are due back by: **April 15th**

# S.N.E.A.P.P.

(Special Needs Education Assistance - Prom Program)

## Teachers Application Short Form

Date: March 12th, 2013

**This form is to be used by school staff, for the purpose of making a request to barrow a dress or help with a Tux rental from S.N.E.A.P.P. for the below mentioned student to attend our school Prom.**

Request # ( for Office use Only): \_\_\_\_\_ Application Date: \_\_\_\_\_

School: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of School Prom: \_\_\_\_\_

Teacher: Name Last: \_\_\_\_\_ First: \_\_\_\_\_ M.I.: \_\_\_\_\_

School Phone #: \_\_\_\_\_ Extension #: \_\_\_\_\_

Cell #: \_\_\_\_\_

This request is for:

Name Last: \_\_\_\_\_ First: \_\_\_\_\_ M.I.: \_\_\_\_\_

(Name of Student)

Reason for your Request( to be completed by School Staff Member):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Type of Request:                  Prom Dress only                  Tux only

S.N.E.A.P.P.

- Dresses and Tux Rentals are available on a First Come First Serve basis.

**\*\* ( Parents and teachers are not to make any arrangements on their own, You will be notified about your Dress Request once your student is approved)\*\***

**\*\* (Special Kid's Day, Inc. and S.N.E.A.P.P will not be responsible for items purchased, rented, or barrowed. Tom Leuck Chairman )\*\***

- All Requests are assigned a Request Number.

- **Incomplete Requests will NOT be considered for Funding!!**

**-Make Sure that a completed Parents Information Sheet is attached to your Request!!!**

I swear that all of the above information is True.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_  
( Person making the Request)

Request Approved By: \_\_\_\_\_ Date: \_\_\_\_\_  
( Signature of SKD, Inc. Director)

Please mail, E-Mail, or fax to: Special Needs Education Assistance program  
% Tom Leuck  
5210 186<sup>th</sup> St.  
Chippewa Falls, WI 54729  
Ph # (715) 720-1870  
E-Mail: [tom.leuck@specialkidsdayinc.org](mailto:tom.leuck@specialkidsdayinc.org)

Forms may also be obtained or filled out on our Web Site: [www.specialkidsdayinc.org](http://www.specialkidsdayinc.org)

Go to: Special Needs Education Assistance Prom Program

Click on Application

**You are welcome to contact Special Kid's Day, Inc. with any questions you may have by calling: (715) 720-1870 and ask for Tom Leuck or E-mail me @ [tom@skdinctl.org](mailto:tom@skdinctl.org)**

Thank you,

Tom Leuck  
Chairman, Board of Directors  
Special Kid's Day, Inc.